Your Accounting career starts here!

This qualification is designed for those intending to develop skills and knowledge and employment in the financial services industry. Training is delivered online self-directed with teacher/facilitator support over 18 months or evening classes over 14 months. Participants will gain skills to:

- prepare and process financial information
- manage budgets
- analyse and report on business performance
- Prepare individual...more online

LOCATION/S
Cairns, External

DURATION
Online: up to 18 months / up to 10 hours per week
Part time: Continuing students: 9 months Face to Face / 2 nights per week

Course delivery options

<table>
<thead>
<tr>
<th>WORKLOAD</th>
<th>LOCATION</th>
<th>DELIVERY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part time</td>
<td>Cairns</td>
<td>Classroom</td>
</tr>
<tr>
<td></td>
<td>External</td>
<td>Online</td>
</tr>
</tbody>
</table>

Key dates
For key start dates for each location visit the online brochure for this course (under the course details tab):
tafenorth.edu.au/course/16419

Entry requirements
Students must be a minimum of 18 years of age, or turning 18 years of age within their...more online

Resources required
Please be aware that you will also be required to supply the following items at your cost:

- Textbooks are required to...more online

Important Information
As required by the Tax Practitioners...more online

FULL FEE | $7,900
This is the total cost of the course.

Got a question? Enquire about your full fee study options

SUBSIDISED | $6,550
The Queensland Government will offset the cost of study for eligible students. You will still need to pay for a portion of your study costs. The amount above is what you will need to pay.

CONCESSION | $6,145
You are eligible for the concession price of a course if you are eligible for subsidised training, and are listed on an Australian Government Low Income Health Care Card or Pensioner Concession Card, if you are Aboriginal or Torres Strait Islander, you hold a Department of Veterans’ Affairs Pensioner Concession Card, or if you have a disability. Further information about concessions.

Accurate as at 4 April 2017. For the latest information see:
tafenorth.edu.au/course/16419

RTO 0275
CRICOS 03020E
University pathways

If you want to go on to further study at university, TAFE Queensland has a pathway option to get you there. In many cases, completing one of our diplomas will give you a full year of credit towards a degree with one of our partner universities. That means cutting down the amount of time you need to complete your degree, or even enrolling straight into the second year of your university course.

More info:
Learn more about University Pathways

Our pathway partners include:

- Accountant (General)
- Accounts Clerk
- Bookkeeper
- BAS Agent

Outcome

FNS50215 Diploma of Accounting

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More info:
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Our pathway partners include:

- Accountant (General)
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- BAS Agent

Job prospects

- Accountant (General)
- Accounts Clerk
- Bookkeeper
- BAS Agent

Outcome

FNS50215 Diploma of Accounting

Units

This course requires 11 units to be completed; 6 core and 5 elective units. Students that have completed a Certificate IV in Accounting or Certificate IV in Bookkeeping will only need to complete 7 units. Order of enrolment below:

New students: Stage 1

<table>
<thead>
<tr>
<th>Code</th>
<th>Code</th>
<th>Description</th>
<th>Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNSACC301</td>
<td>Process financial transactions and extract interim reports</td>
<td>Elective</td>
<td></td>
</tr>
<tr>
<td>BSBITU402</td>
<td>Develop and use complex spreadsheets</td>
<td>Elective</td>
<td></td>
</tr>
</tbody>
</table>

New students: Stage 2

<table>
<thead>
<tr>
<th>Code</th>
<th>Code</th>
<th>Description</th>
<th>Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Accurate as at 4 April 2017. For the latest information see: tafenorth.edu.au/course/16419

RAE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

Enrol today to secure your spot in this course.

HOW TO ENROL

Enrol now

You’re ready if you have:

- checked your important dates (under the course details tab)
- checked you meet the entry requirements (under the course details tab)
- checked your course costs and know which payment option is right for you (under the costs tab)
- Read the student rules and refund policy
- Created your Unique Student Identifier and can provide this code to TAFE Queensland
- If you are applying for a subsidised cost, please ensure you have all the relevant documents at time of enrolment

All done? Then head to the link below to complete your enrolment:
tafenorth.edu.au/study-with-us/enrolment-fees/enrol

Enrolment options

By telephone: 1300 656 959. In person: at any TAFE Queensland North location.

RTO 0275
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<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Description</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBFIA401</td>
<td>Prepare financial reports</td>
<td>Elective</td>
</tr>
<tr>
<td>FNSBKG405</td>
<td>Establish and maintain a payroll system</td>
<td>Elective</td>
</tr>
<tr>
<td>New students: Stage 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FNSBKG404</td>
<td>Carry out business activity and instalment activity statement tasks</td>
<td>Elective</td>
</tr>
<tr>
<td>FNSACC501</td>
<td>Provide financial and business performance information</td>
<td>Core</td>
</tr>
<tr>
<td>New students: Stage 4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FNSACC502</td>
<td>Prepare tax documentation for individuals</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC504</td>
<td>Prepare financial reports for corporate entities</td>
<td>Core</td>
</tr>
<tr>
<td>New students: Stage 5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FNSACC506</td>
<td>Implement and maintain internal control procedures</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC507</td>
<td>Provide management accounting information</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC503</td>
<td>Manage budgets and forecasts</td>
<td>Core</td>
</tr>
<tr>
<td>Completed Certificate IV students: Stage 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FNSACC504</td>
<td>Prepare financial reports for corporate entities</td>
<td>Core</td>
</tr>
<tr>
<td>FNSACC502</td>
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<td>Completed Certificate IV students: Stage 2</td>
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<td>Develop and use complex spreadsheets</td>
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</tr>
</tbody>
</table>

Disclaimer

Not all electives available at all campuses

Recognition of prior learning

Fast-track your way to a formal qualification by earning credit for the things you already know. Getting recognition for the skills you've gained from the workplace or previous learning means less study time for you, and getting the paper to prove you're qualified a whole lot sooner.

More info:

tafenorth.edu.au/study-with-us/career-changers-jobseeker/recognition-prior-learning/

Make your future happen

Connect with TAFE on Facebook

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