



TRAINING SOLUTIONS FOR YOUR BUSINESS

TAFE Queensland can develop customised business training packages that will keep your staff at the cutting edge of industry practice. People skills (soft skills), critical thinking and project management are more important than ever to ensure your business is productive and successful.

We recognise that all organisations are different and often require a unique, customised training approach. Our trainers are committed to the view that an investment in staff training and professional development is a cornerstone for sustainable corporate planning and workforce management. Our training programs and resources are tailored to meet the precise needs of every organisation whether large or small.

TAFE Queensland can assess your business to provide a training recommendation. This recommendation may include upskilling in core capabilities, training in the disciplines that will set your business apart or a combination of both.

Choose from accredited and non-accredited competencies and short courses or undertake a full certificate or diploma qualification. Contact the Business Development Team at TAFE Queensland to set up a complimentary consultation today. Call 0427 754 732 or email BusinessDevelopment.North@tafe.qld.edu.au

FLEXIBLE TRAINING OPTIONS

- > Part time or full time
- > Training during the day, evening or at night
- > On-site at your workplace or off-site on campus
- > Group learning integrated in the workplace
- > Recognition of Prior Learning
- > Traineeships
- > Assessment in the workplace
- > Training needs analysis and customised training plans

QUALITY TRAINING FROM INDUSTRY EXPERTS

- > Learn from fully qualified industry professionals
- > Accredited expert trainers certified in their field of study
- > Workforce and growth orientated
- > Industry connected
- > Ready to help you to make a difference

Call **0427 754 732** or
email BusinessDevelopment.North@tafe.qld.edu.au

tafenorth.edu.au

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**MAKE
GREAT
HAPPEN**



ENQUIRE NOW REFRESH YOUR SKILLS TODAY WITH TAFE QUEENSLAND.

Fill in your details below and a Business Development Officer will be in touch to help get you started.

If you have any queries, contact Business Development at TAFE Queensland North Region on 0427 754 732 or email BusinessDevelopment.North@tafe.qld.edu.au

First name	<input type="text"/>
Last name	<input type="text"/>
Email	<input type="text"/>
Phone	<input type="text"/>
Location	<input type="text"/>
Company	<input type="text"/>
Industry	<input type="text"/>

Please tick the areas your business may require assistance in.

I'm looking to skill my staff in:

- Administration training
- People skills
- Project management
- Creative and critical thinking
- Developing policies and procedures
- Leadership skills
- Management
- Finance
- Innovation
- Human Resources
- Legal | Justice of the Peace Commissioner of Declarations
- Microsoft Office Suite | Excel Word PowerPoint Publisher Access
- Adobe Creative Suite | Acrobat Illustrator InDesign Photoshop
- Recognition of Prior Learning (have your staff's current skills and experience recognised to count towards a formal qualification)
- Study pathways
- Traineeships
- Other

Number of staff to be trained?

When would you like this delivered?

Preferred delivery method? Face-to-face On-site in the workplace

Keep me informed of TAFE Queensland news, events and marketing

PRIVACY STATEMENT: TAFE Queensland North Region is collecting the information on this form for customer service purposes. Only authorised officers have access to this information. Your personal information will not be disclosed to any other third party without your consent unless authorised or required by law in accordance with the Information Privacy Principles.

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STUDY PATHWAYS

If your areas of interest cover a range of skill sets, you may choose to go on to complete a certificate or diploma qualification.

TRAINEESHIPS IN BUSINESS AND INFORMATION TECHNOLOGY

At TAFE Queensland we give people the practical skills to do extraordinary things. Traineeships combine structured workplace training with paid employment. They can be full time, part time or school based and provide an attractive and practical way to develop your knowledge and skills.

If you're interested in a traineeship for any of your staff, TAFE Queensland can help. Trainees work towards a minimum of a certificate level II in business or information technology areas and can take between 12 months to three years to complete.

IT'S TIME TO GET YOUR SKILLS RECOGNISED. ASK US ABOUT RECOGNITION OF PRIOR LEARNING (RPL).

Did you know that you may be able to gain a formal qualification in your area of expertise with the skills you already have? RPL is an assessment pathway to have your current skills and experience recognised to count toward a formal qualification.

RPL can provide you with a full or part time qualification and identify any gap training that is required. You may be able to reduce the time it takes to get your qualification – you may not need to study at all.



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