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**DISCLAIMER**

The information contained in this Course Guide is correct at the time of publication. The requirements of each qualification are reviewed via the regulator (ASQA) to ensure they reflect current industry practices. When superseded, the qualification codes will change to reflect the latest version. For the latest information regarding qualifications registered to TAFE Queensland please visit tafeqld.edu.au.

The information in the publication including, but not limited to, TAFE Queensland policies, competencies and course content is subject to change without notice. Course commencement is dependent on sufficient enrolments. TAFE Queensland makes no statements, representations, or warranties about the accuracy or completeness of, and you should not rely on, any information contained in this publication.

TAFE Queensland disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages, and costs you might incur as a result of the information in this publication being inaccurate or incomplete in any way and for any reason.

In many areas of Australia it is considered offensive to publish photographs of Aboriginal and Torres Strait Islander people who are deceased. Readers are warned that this publication may inadvertently contain such photographs.
WE OFFER A RANGE OF SUPPORT SERVICES FOR STUDENTS, WITH A STRONG FOCUS ON LEARNING AND EDUCATIONAL ASSISTANCE TO ENABLE SUCCESSFUL COMPLETION OF YOUR STUDIES.

LEARNING SUPPORT
Provided by specialised teachers, get support in exam preparation, assignment writing, time management, making presentations, study skills, language, literacy and numeracy support and general study skills.

DISABILITY SUPPORT
Disability support is available, including locating and organising equipment and teacher liaison on your behalf.

ONLINE SUPPORT
Access to TAFE Queensland learning support and resources including Studiosity. Through Studiosity, you can chat online to expert tutors who can help you with your studies. Studiosity is available for students studying qualifications that are a Certificate III level or above.

INDIGENOUS STUDENT SUPPORT
All Aboriginal and Torres Strait Islander students have access to a team of Indigenous Support Officers who can assist with your learning and training needs.

LIBRARY
Visit: tafeqld.spydus.com for the full range of library services available including: books, magazines, DVDs, computers for student use, eBooks and eJournals. Students studying externally or at a campus without a library may request resources to be sent to their postal address.

INTERNET/WIFI
Wi-Fi hot spots are available at various campuses. Ask us how to connect your personal devices. Student computers are equipped with internet access. Ask Client Services how to connect.

STUDENT COUNSELLING
Free and confidential counselling is available to assist and support you with personal, study or work-related issues and/or career guidance.
SUPPORT WHEN YOU NEED IT

AT TAFE QUEENSLAND, INDIGENOUS STUDENT SUPPORT OFFICERS (ISSOs) ARE AVAILABLE TO ASSIST ABORIGINAL AND TORRES STRAIT ISLANDER STUDENTS TO REACH THEIR EDUCATIONAL GOALS BY PROVIDING SUPPORT IN A CULTURALLY SENSITIVE MANNER.

ISSOs ASSIST WITH:
• Enrolment processes
• Centrelink ABSTUDY enquiries
• Tutor support
• Referrals to other community service providers
• Enrolment into ‘Away from Base’ courses
• Personal Support

AWAY FROM BASE FINANCIAL ASSISTANCE
You don’t need to live near one of our campuses to study a course with us. At TAFE Queensland North Region, we deliver a number of courses via residential study blocks. These courses are registered as Away from Base courses, which means you may be able to have your travel, accommodation and a meal allowances paid for when you attend residential blocks. Conditions apply. Speak to an Indigenous Student Support Officer today to see which courses we are offering in 2018.

TUTORIAL ASSISTANCE AVAILABLE
The Indigenous Tutorial Assistance Scheme (ITAS) is an academic support initiative which aims to improve educational outcomes for Indigenous Australian students. This funding covers the cost associated with providing tutors for Aboriginal and Torres Strait Islander students who are enrolled in a course at TAFE Queensland. (Conditions apply)

INDIGENOUS YOUTH MOBILITY PROGRAM
The Indigenous Youth Mobility Program provides accommodation options for Aboriginal and Torres Strait Islander students wishing to relocate from a remote or regional community to study or take up an apprenticeship. You must be between 16 – 24 years of age and engaging in accredited training. Conditions apply. For further information contact an Indigenous Student Support Officer.

Carlene Oliver - Region I Cairns
P 07 4042 2385
Carlene.Oliver@tafe.qld.edu.au

Cynthia Vogler - Region I Cairns
P 07 4042 2640
Cynthia.Vogler@tafe.qld.edu.au

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Shayne BinJuda - Region | Cairns
P 07 4042 2647
Shayne.BinJuda@tafe.qld.edu.au

Sarah Baker - Region I Townsville
P 07 4750 5417
Sarah.Baker@tafe.qld.edu.au
PATHWAYS TO YOUR FUTURE

CERTIFICATE I, II, III OR IV OR A SCHOOL-BASED APPRENTICESHIP OR TRAINEESHIP (SAT)

I want to do an apprenticeship or traineeship

- Find employer and choose us as your training provider
- Continue with SAT employer

I want to do further study

- Diploma
- Enter the workforce

Certificate III / IV

- Diploma

Advanced Diploma or Associate Degree

Business owner

Bachelor Degree
Gain 2nd year entry in most cases

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UNIVERSITY PATHWAYS

TAFE QUEENSLAND HAS A RANGE OF PATHWAY OPTIONS THAT CAN GET YOU STARTED ON YOUR UNIVERSITY DEGREE SOONER. IF YOU DIDN’T FINISH YEAR 12, COMPLETE THE REQUIRED PRE-REQUISITES, OR GET THE OP SCORE YOU NEEDED, TAFE QUEENSLAND CAN HELP YOU GET INTO YOUR PREFERRED UNIVERSITY DEGREE.

IMPROVE YOUR OP SCORE
Completing any TAFE Queensland certificate III, certificate IV, diploma, advanced diploma, or associate degree may improve your OP score and allow you to get into your dream university degree. Another added benefit of studying this way is that you can start working in your industry straight away, using your certificate or diploma skills while you finish off your degree.

CREDIT TRANSFER
If you study a qualification at TAFE Queensland you may be eligible to receive credit towards your degree. This is called an advanced standing and can save you time and money off your university degree. For example, if you complete a diploma course at TAFE Queensland you may be able to receive as much as one year of credit towards an undergraduate degree in a similar field.

STUDY A DEGREE WITH US
We have partnered with some of Australia’s leading universities to deliver world-class degrees in a practical, job-focused training environment. You will graduate with a prestigious university degree as well as the hands-on skills and applied learning that makes TAFE Queensland graduates so highly sought after by employers.

Our diploma-to-degree pathways mean that you can complete a diploma and bachelor degree in the time it usually takes to complete a degree alone. You’ll graduate ahead of the pack with academic knowledge backed up by real-world skills.

Studying this way will save you time and money. It can also give you a head start in the job market allowing you to put your diploma skills into practice in the industry while you complete your university studies.

MORE INFORMATION
For more information about university pathways contact our Client Services team on 1300 656 959.
STUDY EDUCATION THROUGH RATEP

RATEP is a community-based teacher education program that enables Aboriginal and/or Torres Strait Islander people to become registered teachers or qualified teacher aides. The program is a partnership between TAFE Queensland North Region, James Cook University and the Department of Education and Training and is offered at a number of RATEP sites throughout Queensland as well as via an off-site model. Students can apply to enrol at TAFE Queensland North Region in the following courses which can be used as a direct stepping stone towards a Bachelor of Education at James Cook University.

✓ Subsidised training
✓ Payment plans available
✓ RATEP Teacher Coordinator support in person, online or by phone
✓ Gain credit towards higher qualifications
✓ Financial assistance for travel and accommodation to attend residential blocks in Cairns.

The RATEP program is open to Aboriginal and Torres Strait Islander people who are interested in working with, and educating primary school children.

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE CHC30113
Gain this entry level qualification to work in the early childhood education and care sector.

DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE CHC50113
A Diploma of Early Childhood Education and Care will prepare you to work in a range of early childhood settings, working with children 0 - 12 years and families to support their wellbeing, learning and development.

MODES I Part time, Mixed-mode learning, Apprenticeship/Traineeship, Recognition of Prior Learning
START I March, April, July, October 2018
LOCATIONS I Cherbourg, Mount Isa, Palm Island, St George, Thursday Island, Woorabinda, Other locations available throughout 2018

CERTIFICATE III IN EDUCATION (ABORIGINAL AND TORRES STRAIT ISLANDER) 10324NAT
Available to senior high school students over one or two years, with eight (8) points awarded towards QCE studies.

CERTIFICATE IV IN EDUCATION (ABORIGINAL AND TORRES STRAIT ISLANDER) 10325NAT
This qualification is suited for adults aged over 18 years. Training runs from March to November.

DIPLOMA OF EDUCATION 10326NAT
This program is for high school graduates and adults who have a keen interest in becoming qualified teachers. Students study full time (1 year) part time (2 years) from February to November. Graduates can gain credit for one full year of the Bachelor of Education at James Cook University.

MODES I Full time, Part time, Mixed-mode, Residential blocks
START I March or July 2018
LOCATIONS I RATEP Sites Cairns, Mount Isa, Ravenshoe, St George, Thursday Island, Toowoomba, Townsville, Yarrabah, Other locations via off-site study mode

For additional information, call 1300 656 959 or visit your local RATEP site.
AWAY FROM BASE COURSES 2018

IF YOU DON’T LIVE IN CAIRNS OR TOWNSVILLE AND WOULD LIKE TO STUDY, TAFE QUEENSLAND NORTH REGION HAS A NUMBER OF QUALIFICATIONS OFFERED VIA RESIDENTIAL STUDY BLOCKS. TO BE ELIGIBLE YOU MUST QUALIFY FOR ABSTUDY AND MEET OTHER CRITERIA. FOR FURTHER INFORMATION PLEASE CONTACT AN INDIGENOUS STUDENT SUPPORT OFFICER.

Certificate II in Conservation and Land Management  AHC21016
Certificate II in Aboriginal and Torres Strait Islander Cultural Arts  CUA20415
Certificate II in Retail Cosmetics  SHB20116
Certificate II in Salon Assistant  SHB20216
Certificate II in Tourism  SIT20116
Certificate III in Business  BSB31015
Certificate III in Business Administration  BSB30415
Certificate III in Sport and Recreation  SIS30115
Certificate III in Aboriginal and Torres Strait Islander Cultural Arts  CUA30515
Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care  HLT30113
Certificate III in Early Childhood Education and Care  CHC33113
Certificate III in Media  CUA31015
Certificate III in Conservation and Land Management  AHC31416
Certificate IV in Business  BSB40215
Certificate IV in Business Administration  BSB40515
Certificate IV in Leadership and Management  BSB40515
Certificate IV in Accounting  FNS40615
Certificate IV in Aboriginal and Torres Strait Islander Cultural Arts, Certificate IV in Design (Dual with Certificate IV in Aboriginal and Torres Strait Islander Cultural Arts  CUA40615
Certificate IV in Education (Aboriginal and Torres Strait Islander)  10325NAT
Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care  HLT40113
Certificate IV in Aboriginal and Torres Strait Islander Primary Health Care Practice  HLT40213
Diploma of Early Childhood Education and Care  CHC50113
Diploma of Nursing  HLT54115
Diploma of Accounting  FNS50215
Diploma of Business BSB51915 / Diploma of Leadership and Management  BSB50215
Diploma of Education  10326NAT
WAYS TO STUDY

STUDY MODES

CLASSROOM-BASED LEARNING
Studying on campus involves face-to-face learning with a teacher in one of our learning spaces including classrooms, workshops, laboratories and simulated learning environments.

ONLINE
Studying online gives you access to TAFE Queensland’s huge range of resources with the added bonus of learning in your pyjamas! Take your career to the next level with an online course you can complete anywhere, anytime.

MIXED-MODE LEARNING
If you want a qualification but don’t know how to fit studying into your busy life, TAFE Queensland will bend over backwards to give you a blend of different learning options. Combine online study with a bit of face-to-face, or even workplace training, at a pace that suits you.

PRINT-BASED DISTANCE LEARNING
Students direct their own learning activities with printed materials received from TAFE Queensland. Training is self-paced, and contact with trainers is usually limited to feedback provided on submitted work.

RESIDENTIAL BLOCKS
Some of our courses are delivered via mixed-mode in intensive blocks of training and distance education. You may be required to travel away from home to complete this type of study. Funding support may be available for ABSTUDY approved Aboriginal and Torres Strait Islander students to assist with travel, accommodation and meals.

APPRENTICESHIP AND TRAINEESHIP
Get the skills while you pay the bills with an apprenticeship or traineeship through TAFE Queensland. We work with employers from a range of industries to give you the tuition and formal qualification that complements your on-the-job training.

RECOGNITION OF PRIOR LEARNING (RPL)
Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have.

TAFA AT SCHOOL
If you’re a Year 10*, 11 or 12 student, you can complete a range of certificate II and certificate III courses at school. TAFE at School courses work in with your existing high school studies and also count towards your Queensland Certificate of Education (QCE).

OFF-SITE
Training can be delivered outside of a TAFE Queensland campus including rural and remote areas.

WORK-BASED LEARNING
Students get their training on-the-job, supervised by a workplace training officer or their employer. This could be while doing work experience, vocational placement, or doing paid work at their place of employment. Work-based learning also includes completing work-based projects while under supervision.

*Subject to a letter of support from the school Principal
IT’S TIME TO GET YOUR SKILLS RECOGNISED!

Did you know that you may be able to gain a formal qualification in your area of expertise with the skills you already have? To find out more, visit tafenorth.edu.au/RPL

WORKLOAD

FULL TIME
This option is perfect if you’re ready to jump in and give your studies everything you’ve got! Studying full time at TAFE Queensland is the quickest and most immersive way to get the qualifications you need. You’ll be job-ready in no time!

PART TIME
Is your life already in the fast lane? If you’re busy working or juggling family, we don’t mind if you only want to hang with us part time. We’ll still give you everything you need to get fully qualified.

SHORT COURSES
We offer a range of short courses to help you experiment with a new hobby, up-skill for work or test the waters for a career change. No matter what you’re looking for, we’ve got you covered. See page 25 for short courses.

Ask us about Recognition of Prior Learning (RPL)

Provide information about your skills and experience

Submit your application

Interview with an assessor

Complete an RPL assessment

To find out more, visit tafenorth.edu.au/RPL
ACCOUNTING AND BUSINESS

From finance to management, and administration to leadership, career opportunities in accounting and business are endless. Get down to business, crunch some numbers or lead the way. The choice is yours.

CAREER OUTCOMES

Accountant  Administrator
Bookkeeper  Receptionist
Accounts Clerk  Secretary
BAS Agent  Customer Service Manager
Finance Manager  Team Leader
Clerical and  Supervisor
Administrative Worker  Office Manager
General Clerk
Customer Service Officer

COURSE MODE KEY

| Classroom-based learning: study on campus. | Online: study online | Mixed-mode learning: a blend of different learning options including face-to-face, online, or workplace training. | Print-based distance learning: Training is external and self-paced using printed learning materials. | Residential Blocks: Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study. | Apprenticeship/Traineeship: Receive your training while you work to gain your qualification. | RPL: Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have. | Off-site: Training can be delivered outside of a TAFE Queensland campus including rural and remote areas. | Work-based learning: Students get their training on the job, supervised by a workplace training officer or their employer. For full definitions of course modes, see page 10. |
# ACCOUNTING AND BUSINESS

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<td><strong>ACCOUNTING</strong></td>
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<tr>
<td>Certificate IV in Accounting FNS40615 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Mar 2018, July 2018 Express your interest</td>
<td>Cairns, Thursday Island</td>
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<tr>
<td>Diploma of Accounting FNS50215 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Mar 2018</td>
<td>Cairns</td>
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<td><strong>BUSINESS</strong></td>
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<tr>
<td>Certificate III in Business Administration BSB30115 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 6 months</td>
<td>Mar 2018, Aug 2018</td>
<td>Cairns</td>
</tr>
<tr>
<td>Certificate IV in Business Administration BSB40215 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Express your interest</td>
<td>Cairns</td>
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<tr>
<td>Certificate III in Business Administration BSB30415 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 6 months</td>
<td>May 2018, Sep 2018 Express your interest</td>
<td>Cairns</td>
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<tr>
<td>Certificate IV in Business Administration BSB40515 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Express your interest</td>
<td>Cairns</td>
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<tr>
<td>Certificate IV in Leadership and Management BSB42015 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Express your interest</td>
<td>Cairns</td>
</tr>
<tr>
<td>Diploma of Leadership and Management/Diploma of Business BSB50215/BSB50215 (Aboriginal and/or Torres Strait Islander students)</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Mar 2018, July 2018</td>
<td>Cairns</td>
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## BEAUTY AND HAIRDRESSING

Style your career with courses in hairdressing or beauty. Learn how to use your imagination to help others look and feel beautiful.

### CAREER OUTCOMES
- Hair stylist
- Make-up/skincare salesperson
- Sales Representative for cosmetic companies
- Salon Assistant

### BEAUTY AND HAIRDRESSING

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<th>Starts</th>
<th>Location</th>
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</thead>
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<tr>
<td>Certificate II in Retail Cosmetics</td>
<td>Residential blocks</td>
<td>Part time 12 months</td>
<td>Express your interest</td>
<td>Cairns</td>
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<tr>
<td>SHB20116 (Aboriginal and/or Torres Strait Islander students)</td>
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<tr>
<td>Certificate II in Salon Assistant</td>
<td>Residential blocks</td>
<td>Part time 12 months</td>
<td>Express your interest</td>
<td>Cairns</td>
</tr>
<tr>
<td>SHB20216 (Aboriginal and/or Torres Strait Islander students)</td>
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### COURSE MODE KEY
- **Classroom-based learning**: study on campus.
- **Online**: study online
- **Print-based distance learning**: Training is external and self-paced using printed learning materials.
- **Residential Blocks**: Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study.
- **Apprenticeship/Traineeship**: Receive your training while you work to gain your qualification.
- **Recognition of Prior Learning (RPL)**: Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have.
- **Off-site**: Training can be delivered outside of a TAFE Queensland campus including rural and remote areas.
- **Work-based learning**: Students get their training on the job, supervised by a workplace training officer or their employer.

For full definitions of course modes, see page 10.
GET SET FOR STUDY

CERTIFICATE II IN SKILLS FOR WORK AND VOCATIONAL PATHWAYS | FSK20113

If you’re preparing to study a course at TAFE Queensland North Region enrol now in the Certificate II in Skills for Work and Vocational Pathways (FSK20113) to further develop your foundation skills in preparation for your Vocational Pathway training.

THIS COURSE IS SUITABLE FOR INDIVIDUALS WHO REQUIRE:

- Reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 3
- Entry level digital literacy and employment skills
- A vocational training and employment plan

COURSE OUTCOMES:

- Guide to recognising your strengths and achieving your goals
- Tools to plan strategies to overcome barriers and identify positive solutions
- Improve your communication and interaction with others
- Explore vocational pathways based on your personal interests
- Develop personal plans to achieve your education goals

FOR MORE INFORMATION

Contact the Learning Solutions team.
Email: learningsolutions.north@tafe.qld.edu.au
Phone: 1300 656 959

CAMPUS LOCATIONS:

> Cairns
> Mount Isa
> Thursday Island
> Townsville
> In community by arrangement
COMMUNITY SERVICES

Make a difference with a career in community services. You’ll work to promote safety and well-being of children, families and at-risk members of the community.

CAREER OUTCOMES

Outreach Worker
Youth, Residential or Family Support Worker
Community Care Worker
Intake and Referral Worker
Welfare Support Worker
Aged Care Worker
Assistant in Nursing (AIN)

Personal Care Assistant
Aged or Disabled Carer
Disabilities Services Officer
Child Protection Worker
Child Safety Support Officer
Youth Support Case Worker

COURSE MODE KEY

Classroom-based learning: study on campus. | Online: study online | Mixed-mode learning: a blend of different learning options including face-to-face, online, or workplace training. | Print-based distance learning: training is external and self-paced using printed learning materials. | Residential Blocks: Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study. | Apprenticeship/Traineeship: Receive your training while you work to gain your qualification. | RPL: Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have. | Off-site: Training can be delivered outside of a TAFE Queensland campus including rural and remote areas. | Work-based learning: Students get their training on the job, supervised by a workplace training officer or their employer. For full definitions of course modes, see page 10.
# COMMUNITY SERVICES

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<tr>
<td><strong>COMMUNITY SERVICES</strong></td>
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<td></td>
</tr>
<tr>
<td>Certificate II in Community Services CHC22015</td>
<td>Mixed-mode learning, Residential blocks</td>
<td>Full time 6 months, Part time 9 months</td>
<td>Express your interest</td>
<td>All locations (Express your interest)</td>
</tr>
<tr>
<td>Certificate III in Community Services CHC32015</td>
<td>Residential blocks, Mixed-mode learning, RPL, Traineeships</td>
<td>Full time 6 months, Part time 9 months</td>
<td>29 Jan 2018, 16 July 2018 Ongoing, Express your interest</td>
<td>Bowen, Cairns, Townsville (Aitkenvale), External (off campus), All locations (Express your interest)</td>
</tr>
<tr>
<td>Certificate III in Individual Support (Disability) CHC33015</td>
<td>Residential blocks, Mixed-mode learning, RPL, Traineeship</td>
<td>Full time 6 months, Part time 9 months</td>
<td>29 Jan 2018, 16 July 2018 Ongoing, Express your interest</td>
<td>Cairns, Townsville (Aitkenvale), External (off campus), All locations (Express your interest)</td>
</tr>
<tr>
<td>Certificate III in Individual Support (Ageing, Home &amp; Community) CHC34015</td>
<td>Classroom-based, Residential blocks, Mixed-mode learning, RPL, Traineeship</td>
<td>Full time 6 months, Part time 9 months</td>
<td>29 Jan 2018, 16 July 2018 Ongoing, Express your interest</td>
<td>Cairns, Townsville (Aitkenvale), External (off campus), All locations (Express your interest)</td>
</tr>
<tr>
<td>Certificate IV in Child, Youth and Family Intervention CHC40313</td>
<td>Classroom-based, Mixed-mode learning, RPL, Residential blocks</td>
<td>Full time 12 months, Part time 18 months</td>
<td>29 Jan 2018, 16 July 2018 Ongoing, Express your interest</td>
<td>Bowen, Cairns, Townsville (Aitkenvale), All locations (Express your interest)</td>
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Visit tafenorth.edu.au for the latest information and updates. Course information is subject to change - TAFE Queensland North Region | RTO 0275 - tafenorth.edu.au
CREATIVE AND MEDIA

Turn your passion for creativity into a rewarding career. Develop the skills to work in music, photography, graphic design or visual arts or as a radio broadcaster.

CAREER OUTCOMES

Art Gallery Assistant  Professional Visual Artist
Community Artist  Radio Announcer
Arts Worker

COURSE MODE KEY

Classroom-based learning: study on campus. | Online: study online | Mixed-mode learning: a blend of different learning options including face-to-face, online, or workplace training. | Print-based distance learning: Training is external and self-paced using printed learning materials. | Residential Blocks: Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study. | Apprenticeship/Traineeship: Receive your training while you work to gain your qualification. | RPL: Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have. | Off-site: Training can be delivered outside of a TAFE Queensland campus including rural and remote areas. | Work-based learning: Students get their training on the job, supervised by a workplace training officer or their employer. For full definitions of course modes, see page 10.
## CREATIVE AND MEDIA

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<tr>
<th>Course</th>
<th>Mode</th>
<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate II in Aboriginal and Torres Strait Islander Cultural Arts CUA20415</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 6 months</td>
<td>Express your interest</td>
<td>Townsville, Weipa, Delivered in community by arrangement</td>
</tr>
<tr>
<td>Certificate III in Aboriginal and Torres Strait Islander Cultural Arts CUA30515</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 9 months</td>
<td>Feb 2018, Aug 2018</td>
<td>Cairns</td>
</tr>
<tr>
<td>Certificate IV in Aboriginal and Torres Strait Islander Cultural Arts CUA40615</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Feb 2018</td>
<td>Cairns</td>
</tr>
<tr>
<td>Certificate IV in Design CUA40715</td>
<td>Residential blocks</td>
<td>Part time or Full time up to 12 months</td>
<td>Feb 2018</td>
<td>Cairns</td>
</tr>
<tr>
<td>Certificate III in Screen and Media (Radio) CUA31015</td>
<td>Residential blocks</td>
<td>Full time 6 months</td>
<td>Express your interest</td>
<td>Cairns, Thursday Island</td>
</tr>
</tbody>
</table>
CONSERVATION AND LAND MANAGEMENT

Learn while enjoying the outdoors and watch your work come to life. Turn your passion for conservation into a career, or get ready for a life on the land.

CAREER OUTCOMES

Farmer
Forestry Worker
Garden Worker
Land Care
Indigenous Park Ranger
Revegetation Contractor

COURSE MODE KEY

Classroom-based learning: study on campus. | Online: study online | Mixed-mode learning: a blend of different learning options including face-to-face, online, or workplace training. | Print-based distance learning: Training is external and self-paced using printed learning materials. | Residential Blocks: Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study. | Apprenticeship/Traineeship: Receive your training while you work to gain your qualification. | RPL: Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have. | Off-site: Training can be delivered outside of a TAFE Queensland campus including rural and remote areas. | Work-based learning: Students get their training on the job, supervised by a workplace training officer or their employer. For full definitions of course modes, see page 10.

<table>
<thead>
<tr>
<th>Course</th>
<th>Mode</th>
<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONSERVATION AND LAND MANAGEMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate II in Conservation and Land Management AHC21016</td>
<td>Traineeship, Classroom-based learning, Residential blocks, Work-based learning</td>
<td>Full time or Part time up to 12 months</td>
<td>Ongoing</td>
<td>Cairns, Mount Isa, Northern Peninsula, Thursday Island, Townsville Trade Training Centre (Bohle), Whitsundays, External (off campus)</td>
</tr>
<tr>
<td>Certificate III in Conservation and Land Management AHC31416</td>
<td>Apprenticeship, Classroom-based learning, Residential blocks, Work-based learning, RPL</td>
<td>Full time or Part time up to 2 years</td>
<td>Ongoing</td>
<td>Cairns, Townsville Trade Training Centre (Bohle), External (off campus)</td>
</tr>
</tbody>
</table>
**COURSE MODE KEY**

Classroom-based learning: study on campus. | Online: study online | Mixed-mode learning: a blend of different learning options including face-to-face, online, or workplace training. | Print-based distance learning: Training is external and self-paced using printed learning materials. | Residential Blocks: Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study. | Apprenticeship/Traineeship: Receive your training while you work to gain your qualification. | RPL: Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have. | Off-site: Training can be delivered outside of a TAFE Queensland campus including rural and remote areas. | Work-based learning: Students get their training on the job, supervised by a workplace training officer or their employer. For full definitions of course modes, see page 10.

---

**COOKERY**

The opportunities in hospitality are endless. Gain in-demand skills to travel the world. Work behind-the-scenes in the kitchen, or front of house at a restaurant, cafe, hotel or resort.

**CAREER OUTCOMES**

| Kitchenhand | Kitchen Attendant | Catering Assistant |

---

**Course Mode Workload, Duration Starts Location**

<table>
<thead>
<tr>
<th>COOKERY</th>
<th>Mode</th>
<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate II in Kitchen Operations SIT20416</td>
<td>Classroom-based learning, Residential blocks</td>
<td>Part time 6 months</td>
<td>Express your interest</td>
<td>Thursday Island</td>
</tr>
</tbody>
</table>

Visit tafenorth.edu.au for the latest information and updates. Course information is subject to change - TAFE Queensland North Region | RTO 0275 - tafenorth.edu.au | 21
EARLY CHILDHOOD EDUCATION AND CARE, EDUCATION

Develop hands-on skills for a rewarding career in early childhood education and care or teacher education. You’ll give children a fun, safe and supportive environment to learn and grow.

CAREER OUTCOMES

<table>
<thead>
<tr>
<th>Certified Supervisor</th>
<th>Home Tutor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Childhood Educator</td>
<td>Lead Educator</td>
</tr>
<tr>
<td>Early Childhood Teacher in an Education and Care Service (Bridging Program)</td>
<td>Nominated Supervisor</td>
</tr>
<tr>
<td>Education Support Worker (Teacher Aide)</td>
<td>Outside School Hours Care Educator</td>
</tr>
<tr>
<td>Family Daycare Educator</td>
<td>Service Director/Coordinator</td>
</tr>
</tbody>
</table>

EARLY CHILDHOOD EDUCATION AND CARE, EDUCATION

COURSE MODE KEY

<table>
<thead>
<tr>
<th>Classroom-based learning</th>
<th>Study on campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online</td>
<td>study online</td>
</tr>
<tr>
<td>Mixed-mode learning</td>
<td>a blend of different learning options including face-to-face, online, or workplace training</td>
</tr>
<tr>
<td>Print-based distance learning</td>
<td>Training is external and self-paced using printed learning materials</td>
</tr>
<tr>
<td>Residential Blocks</td>
<td>Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study</td>
</tr>
<tr>
<td>Apprenticeship/Traineeship</td>
<td>Receive your training while you work to gain your qualification</td>
</tr>
<tr>
<td>RPL</td>
<td>Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have</td>
</tr>
<tr>
<td>Off-site</td>
<td>Training can be delivered outside of a TAFE Queensland campus including rural and remote areas</td>
</tr>
<tr>
<td>Work-based learning</td>
<td>Students get their training on the job, supervised by a workplace training officer or their employer</td>
</tr>
</tbody>
</table>

For full definitions of course modes, see page 10.
# EARLY CHILDHOOD EDUCATION AND CARE, EDUCATION

<table>
<thead>
<tr>
<th>Course</th>
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<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EARLY CHILDHOOD EDUCATION AND CARE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate III in Early Childhood Education and Care</td>
<td>Residential blocks</td>
<td>Full time 18 months</td>
<td>Mar 2018</td>
<td>Cherbourg, Mount Isa, Palm Island, St George, Thursday Island, Woorabinda, Yarrabah</td>
</tr>
<tr>
<td>Diploma of Early Childhood Education and Care</td>
<td>Classroom-based, Mixed-mode, Residential blocks, RPL, Apprenticeships</td>
<td>Part time, Full time 18-24 months</td>
<td>29 Jan 2018, 16 July 2018, Ongoing</td>
<td>Cherbourg, Mount Isa, Palm Island, St George, Thursday Island, Woorabinda, Yarrabah</td>
</tr>
<tr>
<td>Early Childhood Education and Care Bridging Program for Queensland Registered Primary Teachers</td>
<td>Mixed-mode learning</td>
<td>Full time 12 months</td>
<td>Ongoing</td>
<td>All locations (Express your interest)</td>
</tr>
</tbody>
</table>

| **EDUCATION** | | | | |
| Certificate IV in Education (Aboriginal and Torres Strait Islander) | Residential blocks | Part time 9 months | Mar 2018 | RATEP sites or via off-site study |
| Diploma of Education (Aboriginal and Torres Strait Islander) | Residential blocks | Part time or Full time from 1 to 2 years | Mar 2018 | RATEP sites or via off-site study |
GENERAL EDUCATION

Develop your literacy and numeracy, improve your English language skills, complete an equivalent to Year 10 English/Maths or prepare for further study or employment.

CAREER OUTCOMES

Further study in the vocational or higher education sector
Preparation for employment

COURSE MODE KEY

Classroom-based learning: study on campus.
Online: study online
Mixed-mode learning: a blend of different learning options including face-to-face, online, or workplace training.
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Residential Blocks: Some of our Aboriginal and Torres Strait Islander courses are delivered in intensive blocks of training on campus. Access funding to travel away from home to complete this type of study.
Apprenticeship/Traineeship: Receive your training while you work to gain your qualification.
RPL: Recognition of Prior Learning (RPL) helps you gain credit towards a qualification based on the skills you already have.
Off-site: Training can be delivered outside of a TAFE Queensland campus including rural and remote areas.

Work-based learning: Students get their training on the job, supervised by a workplace training officer or their employer. For full definitions of course modes, see page 10.

GENERAL EDUCATION

<table>
<thead>
<tr>
<th>Course</th>
<th>Mode</th>
<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate I in Skills for Vocational Pathways</td>
<td>Classroom-based learning</td>
<td>Part time up to 7 - 10 Weeks</td>
<td>Ongoing</td>
<td>Cairns, Mount Isa, Townsville, External (off campus), In community as requested</td>
</tr>
<tr>
<td>FSK10213</td>
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</tr>
<tr>
<td>Certificate II in Skills for Work and Vocational Pathways</td>
<td>Classroom-based learning</td>
<td>Part time up to 7 - 10 Weeks</td>
<td>Ongoing</td>
<td>Cairns, Mount Isa, Thursday Island, Townsville, External (off campus), In community as requested</td>
</tr>
<tr>
<td>FSK20113</td>
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</tbody>
</table>

Visit tafenorth.edu.au for the latest information and updates. Course information is subject to change.
## SHORT COURSES

### ABORIGINAL AND TORRES STRAIT ISLANDER
- Aboriginal and Torres Strait Islander Cultural Capability Training

### BUSINESS
- BAS and Payroll Computing Short Courses
- MYOB Computerised Accounting - Basic
- Non-Accredited Beginner Computing Courses - PowerPoint, Outlook, Excel Spreadsheets, MS Word
- Typing Speed Test

### EDUCATION
- Course in Year 10 Maths and English Equivalent

### HEALTH
- Aboriginal and/or Torres Strait Islander Aged Care Skill Set
- Aboriginal and/or Torres Strait Islander Disability Care Skill Set
- Aboriginal and/or Torres Strait Islander Sexual-Health Skill Set
- Advanced Practice for Aboriginal and/or Torres Strait Islander Health Workers Skill Set
- Assist Clients with Medication
- Basic Foot Care Skill Set – health focus
- Chronic Condition Self-management for Aboriginal and/or Torres Strait Islander Clients Skill Sets
- Lead & Mentor Nutrition Support Skill Set for Aboriginal and/or Torres Strait Islander Communities
- Oral Health Care Skill Set - Personal Client Support (Health)
- Perform rescue from a live low voltage panel and Provide cardiopulmonary resuscitation
- Provide Advanced First Aid
- Provide Advanced Resuscitation
- Provide First Aid or Provide Cardiopulmonary Resuscitation

### HOSPITALITY
- Cake Decorating for Dummies (non-accredited)
- Cheese Making (non-accredited)
- Cupcake Decorating (non-accredited)
- Food Handling
- Food Safety Supervisor
- Introduction to Barista Skill Set
- OPERA: Micros Fidelio Version-Hotel Management Computer System
- Mentoring and Supervision
- Responsible Service of Alcohol

### MARINE
- Advanced Fire Fighting
- Advanced Fire Fighting Continued Competence
- Basic Fire Prevention and Fire Fighting
- Certificate of Competency (CoC) Continued Competence Refresher Training
- Certificate of Proficiency (CoP) Continued Competence Refresher Training
- Certificate of Safety Training (CoST) Continued Competence Refresher Training
- Certificate of Safety Training (CoST) Revalidation
- Certificate of Safety Training (CoST) Revalidation
- Coxswains Grade 1 Near Coastal crossover Master of Yachts Inshore -80GT
- GMDSS Revalidation
- Master up to 24 metres crossover Master of Yachts Limited (200 Tons)
- Marine Operators HF Skill Set (LRCCP)
- Personal Safety and Social Responsibilities (PSSR)
- Personal Survival Techniques (PST)
- Provide First Aid
- Security Awareness Training (SAT) | Online
- Shipboard Safety Skill Set
- Ship Security Officer (SSO) - Expression of Interest
- Short Range Operators Certificate of Proficiency (SROCP) – previously MROVCP
- Train the Simulator Trainer and Assessor
- Tug and Barge Master General Operators Course
- Discover Your Voice
- Guitar 101
- PA Systems and Live Sound Basics
- Songwriting Start-up

### TRADES
- Advanced Hydraulics
- Asbestos Removal Course
- Back Hoe
- Backflow Prevention
- Backflow Revalidation
- Basic/Hobby Welding
- Blacksmithing
- Cabling
- Certificate II in Automotive Air-conditioning Technology
- Chainsaw
- Chemical Distribution Certificate - ACDC
- Computer Aided Drafting - CAD
- Electrical Contractor’s Course
- Electrical Installation Testing – Refresher
- Elevated Work Platform
- Excavator Operations
- Front End Loader
- Gas Licence - Type A Gas
- Hazardous Areas – Electrical
- Hot Water Replacement System
- Hydrocarbons
- Intermediate and Advanced Welding
- Licence to Operate a Forklift Truck
- Operate a Forklift
- Overhead Power Line Awareness
- PLC – Programmable Logic Controller
- Plumbing Full Gas Work Licence - Type A
- Restricted Electrical
- Scaffolding
- Skid Steer Loaders
- Solar and Heat Pump Water Systems
- Split Systems
- Telescopic Handler
- Test and Tag Electrical Equipment
- Thermostatic Mixing Valves - TMV
- Top End Overhaul
- Welding Certification
- White Card
- Working in Confined Spaces
- Working Safely at Heights

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HEALTH CARE

Make a career from your caring nature and step into the healthcare industry. Work in nursing, aged care, primary health care or allied health.

CAREER OUTCOMES

Aboriginal and Torres Strait Islander Health Worker
Aboriginal and Torres Strait Islander Hospital Liaison Officer
Aboriginal and Torres Strait Islander Health Education Officer
Nursing Support Worker
Nursing Assistant

Patient support assistant
Wardsperson
Ward Support
Assistant in Nursing (AIN)
Orderly
Ward Assistant
Patient Service Attendant
Enrolled Nurse

COURSE MODE KEY

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## HEALTH CARE

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<tr>
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<th>Mode</th>
<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate III in Aboriginal and Torres Strait Islander Primary Health Care</td>
<td>Residential block, RPL, Traineeship</td>
<td>Full time 12 months</td>
<td>Ongoing</td>
<td>Cairns, Mount Isa, Thursday Island, Other sites by arrangement</td>
</tr>
<tr>
<td>Certificate IV in Aboriginal and Torres Strait Islander Primary Health Care</td>
<td>Mixed-mode learning, RPL, Residential blocks</td>
<td>Full time 18 months</td>
<td>19 Mar 2018</td>
<td>Cairns, Other sites by arrangement</td>
</tr>
<tr>
<td>Certificate IV in Aboriginal and Torres Strait Islander Primary Health Care (Practice)</td>
<td>Mixed-mode learning, RPL, Residential blocks</td>
<td>Full time 18 months</td>
<td>Ongoing</td>
<td>Cairns, Mount Isa, Thursday Island</td>
</tr>
<tr>
<td>Certificate III in Health Services Assistance</td>
<td>Classroom-based learning, Residential blocks, Traineeship</td>
<td>Full time 6-8 months, Part time 12 months</td>
<td>Jan 2018, July 2018, Ongoing Express your interest</td>
<td>Cairns, Townsville (Pimlico), Thursday Island, Other sites by arrangement</td>
</tr>
<tr>
<td>Diploma of Nursing</td>
<td>Mixed-mode learning</td>
<td>Full time 18 months</td>
<td>Feb, Mar, July, Oct 2018</td>
<td>Cairns, Townsville (Pimlico)</td>
</tr>
</tbody>
</table>

Visit [tafenorth.edu.au](http://tafenorth.edu.au) for the latest information and updates. Course information is subject to change.
SPORT AND RECREATION

Strengthen your potential with a career in sports and fitness. Get your career into shape and work as a sport and recreation officer, after school care worker, coach or sport development officer.

CAREER OUTCOMES

| Sport Development Officer | Program Coordinator |
| Activities Officer | Sports Club Manager |
| Recreation Officer | Coach |
| Outside School Hours Activities Officer | |

Curso Mode Workload, Duration

<table>
<thead>
<tr>
<th>Course</th>
<th>Mode</th>
<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate III in Sport and Recreation SIS30115</td>
<td>Residential blocks</td>
<td>Part time 6 months</td>
<td>Mar 2018, Aug 2018</td>
<td>Cairns, Other sites by arrangement</td>
</tr>
<tr>
<td>Diploma of Sport Development SIS00612</td>
<td>Classroom-based learning</td>
<td>Full time 12 months</td>
<td>Jan 2018, July 2018</td>
<td>Cairns</td>
</tr>
</tbody>
</table>

Course Mode Key

- Classroom-based learning: study on campus
- Online: study online
- Mixed-mode learning: a blend of different learning options including face-to-face, online, or workplace training
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COURSE MODE KEY

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Work-based learning: Students get their training on the job, supervised by a workplace training officer or their employer. For full definitions of course modes, see page 10.

TOURISM

Deliver unforgettable experiences every day. Help people plan their dream holiday or bring to life music festivals, weddings or major sporting events.

CAREER OUTCOMES

- Tour guide
- Museum Attendant
- Tourism Bureau Officer
- Ride Attendant
- Tourism Information Officer
- Retail Sales Assistant

<table>
<thead>
<tr>
<th>Course</th>
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<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate II in Tourism</td>
<td>Residential blocks</td>
<td>Part time 6 months</td>
<td>Express your interest</td>
<td>Cairns</td>
</tr>
<tr>
<td>SIT20116</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Visit tafenorth.edu.au for the latest information and updates. Course information is subject to change.
**TRADES - ENGINEERING, AUTOMOTIVE, CONSTRUCTION**

Lay a solid foundation to build your career or get into the fast lane. As a tradesperson, you’ll work hands-on and develop practical skills which can be transferred across a variety of trade industries. Skilled trade jobs are in high demand, leading to great job opportunities.

**CAREER OUTCOMES**

- Outdoor Power Equipment Service Technician
- Trade Assistant in Carpentry, Joinery or Cabinetmaking
- Motor Mechanic
- Trade Assistant in Mechanical, Metal Fabrication, Machining or Fitting and Turning

**TRADES - ENGINEERING, AUTOMOTIVE, CONSTRUCTION**

Lay a solid foundation to build your career or get into the fast lane. As a tradesperson, you’ll work hands-on and develop practical skills which can be transferred across a variety of trade industries. Skilled trade jobs are in high demand, leading to great job opportunities.

**CAREER OUTCOMES**

- Outdoor Power Equipment Service Technician
- Trade Assistant in Carpentry, Joinery or Cabinetmaking
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- Trade Assistant in Mechanical, Metal Fabrication, Machining or Fitting and Turning

---

**COURSE MODE KEY**

- **Classroom-based learning:** study on campus.
- **Online:** study online
- **Mixed-mode learning:** a blend of different learning options including face-to-face, online, or workplace training.
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<th>Mode</th>
<th>Workload, Duration</th>
<th>Starts</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate II in Outdoor Power Equipment and Technology</td>
<td>Residential blocks, Mixed-mode learning, Apprenticeship/Traineeship</td>
<td>Part time, full time 6 months</td>
<td>Express your interest</td>
<td>Delivered in community by arrangement</td>
</tr>
<tr>
<td>Certificate II in Engineering Pathways</td>
<td>Residential blocks, Mixed-mode learning, Apprenticeship/Traineeship</td>
<td>Full time 6 months</td>
<td>Express your interest</td>
<td>Delivered in community by arrangement</td>
</tr>
<tr>
<td>Certificate III in Light Vehicle Mechanical Technology</td>
<td>Residential blocks, Mixed-mode learning, Apprenticeship/Traineeship</td>
<td>Full time up to 4 years</td>
<td>Ongoing</td>
<td>Cairns, Townsville Trade Training Centre (Bohle), Other sites by arrangement</td>
</tr>
<tr>
<td>Certificate I in Construction</td>
<td>Residential blocks, Mixed-mode learning</td>
<td>Full time 2 months</td>
<td>Express your interest</td>
<td>Cairns, Mount Isa, Thursday Island, Townsville Trade Training Centre (Bohle), Other sites by arrangement</td>
</tr>
<tr>
<td>Certificate II in Indigenous Housing Repairs and Maintenance</td>
<td>Traineeship</td>
<td>Part time up to 12 months</td>
<td>Express your interest</td>
<td>Cairns, Mount Isa, Thursday Island, Townsville Trade Training Centre (Bohle)</td>
</tr>
</tbody>
</table>
APPRENTICESHIPS AND TRAINEESHIPS

Apprenticeships and traineeships combine paid work with structured training to gain a qualification. At TAFE Queensland, we work with your employer to ensure you successfully gain competence in a trade (apprenticeship) or a vocational area (traineeship). Upon completion, you may find yourself in a great place to keep working, go on to future study or even start your own business!

Did you know you can start an apprenticeship or traineeship during high school, after school or if you’ve been in the workforce for a long time? Traineeships vary in length from 12 months to three years, while apprenticeships generally take three to four years to complete. TAFE Queensland will assist you and your employer to get started and will provide ongoing support every step of the way!

FOUR EASY STEPS TO BECOME AN APPRENTICE OR TRAINEE

1. CHOOSE THE RIGHT APPRENTICESHIP OR TRAINEESHIP
   - Think about what you enjoy doing and what your interests are.
   - Speak to your family, friends or your school career counsellor or guidance officer.
   - Get the facts at apprenticeshipsinfo.qld.gov.au.

2. FIND AN EMPLOYER
   - You can be employed directly by a business. The business will pay your wages and train you with the support of a training organisation. To find an employer: contact businesses either in person or through a letter apply for jobs advertised in the newspaper search for jobs on websites: jobactive.gov.au, seek.com.au and careerone.com.au using your personal networks – talk to family and friends to see if they know anyone who could employ you as an apprentice or trainee contact a Jobactive provider – these organisations can provide you with a list of job vacancies in your area. Call 13 62 68 or visit employment.gov.au.
   - You can be employed by a group training organisation who will place you with different businesses to gain on-the-job experience, pay your wage and organise your training. To find a group training organisation call 1800 819 747.

3. CHOOSE YOUR TRAINING PARTNERS
   - Work with an Australian Apprenticeship Support Network: They will work with you and your employer at this stage to help you complete the training contract.
   - Choose a training organisation: You and your employer will choose a training organisation (TAFE) who will work with you throughout the apprenticeship or traineeship. Contact the Australian Apprenticeship Support Network on 13 38 73 or Apprenticeships Info on 1800 210 210 for more information.

4. GET STARTED
   - Complete your paperwork: Speak to your employer and your training organisation to complete your paperwork and develop your training plan.
   - Use the probationary period: Probation is a period when the apprentice or trainee works and trains with an employer before each decides whether to continue.
SCHOLARSHIPS

TAFE QUEENSLAND SCHOLARSHIPS
Achieve your career goals with the help of a $5,000 TAFE Queensland Scholarship. There are two types of scholarships available: Merit scholarships are awarded to students who can demonstrate that they will do well in the industry in which they apply for the scholarship. Access and equity scholarships provide equitable access to study at TAFE Queensland. They are awarded to students who can demonstrate a genuine interest in and commitment to their chosen career, and on the basis of specific equity criteria.
For more information visit scholarships.tafeqld.edu.au

CARE2ACHIEVE: SCHOLARSHIP FOR YOUNG WOMEN LEAVING CARE
Young women aged 17–21 years who are leaving or have left care are eligible for a Care2Achieve scholarship to undertake tertiary studies through university or TAFE. The scholarship offers financial support, mentoring and support to establish connections with future potential employers. Applications usually close in September for the following year.
Visit thesmithfamily.com.au/care2achieve to apply or to access more information.

PEARL DUNCAN TEACHING SCHOLARSHIP
Pearl Duncan Teaching Scholarships support Aboriginal and Torres Strait Islander Queenslanders while they study to become teachers. The scholarship provides up to $20,000 over 4 years and the opportunity of a permanent teaching position at a Queensland state school. Participants in the Remote Area Teaching Education Program are eligible to apply.
For more information call 07 3055 2967 or email scholarships@dete.qld.gov.au

INDIGENOUS HEALTH SCHOLARSHIPS
The Puggy Hunter Memorial Scholarship Scheme is designed to encourage and assist undergraduate students in health-related disciplines to complete their studies and join the health workforce. The scheme provides scholarships for Aboriginal and/or Torres Strait Islander people studying an entry level health course.
For more information call 1800 688 628 or email scholarships@acn.edu.au
FEES AND PAYMENT

FEES ARE PAYABLE AT THE TIME OF ENROLMENT, BUT THERE MAY BE OTHER DEFERRED PAYMENT OPTIONS AVAILABLE TO YOU. CONTINUE READING TO LEARN MORE ABOUT FEES AND PAYMENT OPTIONS.

**SUBSIDY FUNDING**

**SUBSIDISED**

The Queensland Government will offset the cost of study for people who don’t currently have a qualification. Evidence of subsidy eligibility is required at time of enrolment.

**CERTIFICATE 3 GUARANTEE**

If eligible you will receive subsidised training for one certificate III level qualification from a list of eligible courses. Certificate 3 Guarantee is funded by the Queensland Government.

**FEE-FREE TRAINING FOR YEAR 12 GRADUATES**

Are you a Queensland resident? Have you just finished year 12? You might be eligible for fee-free training. The Queensland Government will pay the full cost of a number of eligible certificate III qualifications in high-priority study areas under the Certificate 3 Guarantee and User Choice programs. For a full list of eligible courses go to training.qld.gov.au/training/incentives/year12-fee-free.

**HIGHER LEVEL SKILLS SUBSIDY (HLS)**

This initiative is a one-off subsidy that offsets the cost of a certificate IV or higher qualification. Students will need to co-contribute to the payment of the course. The level of government subsidy depends on the demand for workers in your chosen field. Eligibility criteria does apply. Higher Level Skills subsidy is funded by the Queensland Government.

**CONCESSIONS**

Eligible students are entitled to a fee concession on Queensland Government funded programs. For more information or to find out if you meet the criteria visit tafeqld.edu.au.

**PAYMENT OPTIONS**

**FULL FEE**

If you’re not eligible for a subsidy or concession we have options for you.

**VET STUDENT LOANS**

VET Student Loans (VSL) gives eligible students access to quality higher level Diploma and above qualifications. Visit the Study Assist website at studyassist.gov.au for more information prior to enrolment. If you are eligible, you will be able to apply for VSL up to the capped amount. Some course fees are above the loan cap.

Please contact Client Services for more information.

VET Student Loans will not be approved for students who do not meet eligibility requirements. A VET Student Loan gives rise to a HELP debt that continues to be a debt due to the Commonwealth until it is repaid.

**PAYMENT PLANS**

You may be eligible to apply for a Payment Plan. Please contact Client Services on 1300 656 959.

**SCHOLARSHIPS**

Achieve your career goals with the help of a $5,000 TAFE Queensland Scholarship.

Whether you are about to finish school, upskilling or are looking for a new career, find out how we can help you make great happen. Merit and access and equity scholarships are available to assist with your study costs—from certificate III to advanced diploma—in a range of industry areas. More information on scholarships can be found at scholarships.tafeqld.edu.au
HOW TO ENROL

NOW IT IS TIME TO GET STARTED! JUST FOLLOW THE EASY STEPS BELOW.

WAYS TO ENROL

1. TELEPHONE
   1300 656 959

2. ON CAMPUS
   Visit Client Services
   OR
   QTAC*
   qtac.edu.au

*For some of our courses you will need to apply directly to Queensland Tertiary Admission Centre (QTAC) at the qtac.edu.au website. If your application to enrol is successful you will receive an acceptance letter via email. Closing dates and timelines are outlined on the QTAC website.

ENROL IN 4 EASY STEPS

1. CHOOSE YOUR COURSE
   Choose your course and make sure you fully understand the course details and fees.

2. ENTRY REQUIREMENTS
   Some courses don’t have any entry requirements, but some courses may require previous qualifications, skills or knowledge. You can find this information on our website by searching for the course you want to enrol in and reading the entry requirements or selection criteria.

3. IMPORTANT INFORMATION
   It is important that you take the time to read through all of the documents listed on our website so you are aware of the TAFE Queensland policies and procedures.
   All the information can be found here: tafeqld.edu.au/current-students/student-policies/

4. COMPLETE THE PAPERWORK
   - Visit our website at tafenorth.edu.au
   - Phone Client Services on 1300 656 959 or
   - Visit Client Services on campus.
   - Contact an Indigenous Student Support Officer

LASTLY, ARRANGE PAYMENT AND ENROL!
ATHERTON
Maunds Road,
Atherton QLD 4883

BOWEN
98–158 Queens Road,
Bowen QLD 4805

BURDEKIN
Seventeenth Street,
Home Hill QLD 4806

CAIRNS
Gatton, Newton, Eureka and
Wilkinson Streets, Manunda QLD 4870

CHARTERS TOWERS
Admin site: 15-23 Brisk Street,
Milchester, Charters Towers QLD 4820
Training site: 1-13 Macpherson Street,
Charters Towers QLD 4820

CLONCURRY
35 Ramsay Street,
Cloncurry QLD 4824

GREAT BARRIER REEF
INTERNATIONAL MARINE COLLEGE
55–61 Tingira Street, Portsmith,
Cairns QLD 4870

INGHAM
74 Townsville Road,
Ingham QLD 4850

INNISFAIL
45 Flying Fish Point Road,
Innisfail QLD 4860

MOUNT ISA
165–179 Abel Smith Parade,
Mount Isa QLD 4825

NORMANTON
20 Green Street,
Normanton QLD 4890

NORTHERN PENINSULA AREA
Sebasio Street,
Bamaga QLD 4876

PALM ISLAND
Beach Road,
Palm Island QLD 4816

THE WHITSUNDAYS
Shute Harbour Road,
Cannonvale QLD 4802

THURSDAY ISLAND
19 Aplin Road,
Thursday Island QLD 4875

TOWNSVILLE, AITKENVALE
266 Ross River Road,
Aitkenvale QLD 4810

TOWNSVILLE, PIMLICO
Corner Hugh Street and Fulham Road,
Pimlico QLD 4810

TOWNSVILLE TRADE
TRAINING CENTRE (BOHLE)
763 Ingham Road,
Bohle QLD 4810